**AGENDA - Little Hoole Parish Council**

*Members of the Council are summoned to the Parish Council Meeting to be held on
Mon 10th June 2024 at 7:00pm*

*The Lounge, Walmer Bridge Village Hall, Gill Lane, Walmer Bridge.*  Paul Cafferkey, Clerk & Responsible Financial Officer

1. Apologies for absence
2. To agree the Minutes of the last Parish Council Meeting
3. To receive declarations of interest
4. Matters arising from the minutes of last meeting
	1. Public Time: to invite and listen to issues raised by members of the public
	2. Planning Applications:
		1. 07/2024/00317/HOH, 34 Hall Carr Lane, PR4 5JJ, Single storey rear extension and raising of ridge height to existing single storey flat roof.

|  |
| --- |
| Current a/c May 2024 |
| Date | Payee | £ | Description |
| 01-May-24 | Direct Debit (GOCARDLESS) | 36.96  | Monthly website fee |
| 03-May-24 | SOUTH RIBBLE BC | -21,030.00  | Precept Income 202425 |
| 20-May-24 | B/P to: LALC | 450.66  | NALC/LALC annual subscription |
| 20-May-24 | B/P to: Paul Cafferkey | 2.00  | Clerk's expenses tax mth 2 |
| 20-May-24 | B/P to: Paul Cafferkey | 148.83  | Clerk's salary tax mth 2 |
| 24-May-24 | Direct Debit (ICO) | 35.00  | Information Commissioner annual fee |
| 24-May-24 | B/P to: Zurich | 396.00  | Parish Council annual insurance |
| 29-May-24 | B/P to: McCluskey Window | 25.00  | Cleaning of bus shelters |
| Instant Access a/c May 2024 |
| Nil transactions |

* 1. To approve the following transactions in the bank for May 2024.
	2. Payments for approval - Clerk’s claim for May 2024
	3. Payments approved by email or pre-approved and retrospectively noted
		1. to confirm retrospectively email decision to approve £100 Parish Council funds to add to Bio Diversity scheme.
		2. to approve retrospectively payment for cleaning of bus shelters, £25.00 (no VAT).
	4. To approve the Parish Council’s AGAR (Annual Governance & Accounting Return) for 2023-24.
	5. To approve the Internal Audit Report re 2023-24
	6. To agree the dates for the exercise of public rights for the inspection of accounts and supporting records.
	7. To approve financial statement as at 31 May 2024.
	8. Annual Parish Council insurance renewal – update
	9. To approve Asset Register as at 31 March 2024.
	10. Parish Council newsletter - update
	11. Proposal for the purchase of a pump for the pond at Old Mill Court – update.
	12. Summer Activity Programme – Update
	13. To discuss PRoW and Bio Diversity grant application to LCC.
	14. Grant application – Little Hoole School PTA
	15. Correspondence.
	16. Information and Updates
	17. To agree the date, time and venue for the July 2024 meeting

**Members of the public are welcome to attend meetings to raise any relevant matters. Alternatively, if you cannot attend the meeting but wish to raise a matter or ask a question, this can be done on your behalf by contacting the Parish Clerk (Paul Cafferkey) via email at** **clerk@littlehooleparishcouncil.org.uk** **or mobile phone 07966267186.**

Scan me to go the Little Hoole Parish Council Website, or visit <https://www.littlehooleparishcouncil.org.uk/>



Prepared and approved by Paul Cafferkey, Clerk – Little Hoole Parish Council,
5th June 2024